

## **Medical Anatomy and Physiology Disclosure Statement 2016-2017**

- Philosophy:** To help the student gain an appreciation and knowledge of the human body and improve their health literacy in order to make appropriate personal choices to enhance his/her quality of life.
- Curriculum:** The two semester course is designed to help the student achieve the following objectives:
- Learn and understand *Intermediate Anatomy and Physiology*.
  - Describe selected *Diseases and Disorders*.
  - Better decision making skills to improve *Health and Wellness*
    - Become competent in the use of *Medical Terminology*.
    - Explore *Healthcare Careers*.
    - Explore *Medical Ethics*.
    - Participate in *HOSA Future Health Professionals*
  - Two comprehensive finals, Medical Terminology and Anatomy, will be given in May.
- Methods:** A variety of instructional means will be used to help the student achieve the desired competencies. These include but are not limited to lecture, labs, computers, guest speakers, hospital clinicals, multiple types of media, and cooperative learning activities.
- Assignments:**
- \*Complete all required work to the best of your ability! You need to please follow the calendar and be responsible for your work which will be posted in Canvas. If you do not have access to the internet at home, please plan to work in the library labs here at school or at the public library.
  - Please plan to spend at least 30 minutes studying daily! You have daily homework! ***You will be required to turn in a hw log for points until you have earned an 80% or higher on the first test. If your test scores drop below 80%, you will continue the hw log.***
  - Please turn in your assignments with the required documentation when it is not handed in on time. (“The Slip”). ***No credit given for work if you are truant. If you are absent when an assignment is due, it is due the very next class period. If you are absent when an assignment was given, you will be given as many days as you were absent from class.***
  - Two late assignments per term will be given full credit. No other late assignments will be taken.
  - Missed labs may be made up - either by completing the lab or by writing a report. It depends on the lab and whether or not it is perishable. All labs need to be completed by the MONDAY following the lab.
  - Cheating is a poor choice and will result in a zero for the assignment. My definition of cheating includes the acquisition of any information you did not learn yourself. This includes but is not limited to plagiarism, copying answers, taking photographs of tests or assignments to share with others, etc.
  - Make-up time after school on Mondays during consultation. Other times during lunch or after school may be available by appointment.
  - No make-ups for daily quizzes or missed journaling assignments that were missed because of tardies or unexcused absences. The lowest three quizzes will be dropped.
  - We will grade hw and other assignments together in class. Please be honest in your evaluation of your work or others’ work.
  - Assignments are due at the start of class when the bell rings. Assignments turned in after that time will be considered late. Assignments may also be submitted through Canvas. Check deadlines.
- Tests:** Tests MUST be made up within ONE week of your return to class. It is your responsibility to schedule a time with me. If you did not earn 80% or higher on a test, you may retake the test in the testing center (on Tuesday or Thursday after school or during consultation) after you have completed additional review homework.

- If missing tests or quizzes becomes a problem for you, I reserve the right to drop your test scores 10% cumulative for each missed test.
- Cheating on a test or quiz will result in a zero.
- All cell phones and smart watches will be placed on the desk face down and turned off. Touching your cell phone or smartwatch during the test will result in a zero.

**Guest Speakers:** Exploring healthcare careers is an essential component of this class. However, due to the new  
 ·Attend **four guest speakers by May**. After each experience, a written paper will be due. Guidelines will be given in class. You may earn professional development points and extra credit by attending additional guest lectures. ***We will be attending the healthcare career fair in October, which will provide you with three speakers. You may interview healthcare professionals in your neighborhood.***

**Attendance:**

- Regular classroom attendance *and participation* are fundamentals in the learning process.
- You are considered tardy for up to 5 minutes after class has started. If you have an unexcused tardy, you may not makeup quizzes or bell activities. Assignments turned in that day will be considered late. If you are excused, you may make the bellringers or quizzes during the following consultation.
- After TWO tardies, a pass to lunch detention will be issued.
- Use of the hallpass will be counted as a tardy.

**Tours:** We may be attending the cadaver lab at Utah State University. Please do NOT pay for the activity until we have scheduled the dates and times. Those taking concurrent enrollment will have the first opportunity to attend.

**Supplies:** The following supplies should be obtained by the student and brought to class daily. Be prepared!

- #2 lead pencil and pen(s)
- colored pencils - please keep in your locker.
- 3 ring loose leaf binder – minimum of a two inch size, dividers for 18 sections
- index cards (3 X 5) or smaller
- sheet protectors (may want to share a box with others)

**Grading Scale:** The grades will be assigned on a term basis. Your grade will be determined by a percentage. There are not grade guarantees in this class

	A	94-100	A-	90-93	
B+	87-89	B	84-86	B-	80-83
C+	77-79	C	74-76	C-	70-73
D+	67-69	D	64-66	D-	60-63
F	Anything below 60%				

You should monitor your progress on power school. I will try to update scores each weekend. Thirty percent of the grade comes from homework, labs, and other required items while 70 percent of the grade comes from tests and quizzes.

**Opportunities:** As a member of this class, you will have an opportunity to join HOSA, receive concurrent enrollment credit from UVU and participate in the internship program. They are listed in more detail below:

**INTERN:** If you receive a B or better in Physiology, you will have the opportunity to complete an internship in the hospital or a physician’s office starting the second semester. See Mrs. Abbott or Mrs. Jardine in counseling for details!!!

**CE:** We are fortunate to be a concurrent enrollment classroom affiliated with WSU. The concurrent enrollment class is the HLTHS 1120 or Case Studies in Health Science, which will generate 3 college credits. More information will be available shortly. Purchase of the WSU textbook is required.

**HOSA:** HOSA, The Future Health Professional is the premiere national student leadership organization designed for those interested in the Health Sciences, Medical Careers and Allied Health Professions. In fact, this is YOUR PROFESSIONAL ORGANIZATION. HOSA's mission is to serve as the "Pipeline to the Health Care Industry." The focus of the organization is leadership, service, education, competition, and socials. Unlike many other school clubs, the student leadership organizations are co-curricular which means the club and the health sciences curriculum are designed to complement each other. You are encouraged to enhance your new found medical knowledge by joining the organization and actively participating. The Fall Leadership Conference will be held October 4 in Provo while the Spring State Conference and Competition will be held March 16 & 17. Try your hand at Medical Terminology, Medical Spelling or HOSA Bowl. Become a member of the Creative Problem Solving or Biomedical Debate teams. Do you like writing, art or speaking? We have these events too!!! If you place in the top three, you are even invited to attend nationals in Orlando in June. Don't miss your chance to become a member of the most active organizations at Timpview High School. State and National HOSA Scholarships are available for application for HOSA members only.. Dues are \$18.00 and are due by December 17. Don't miss your chance to build your resume and meet some very interesting people while expanding your knowledge! We will have numerous guest speakers throughout the year as well as service projects. The dates of the meetings will be announced in advance. The Opening Social will be soon! Please plan to attend! GREAT Resume' Building.

### **PROFESSIONAL DEVELOPMENT**

Each term students will have an opportunity to participate in Professional Development. These activities will enhance the curriculum, help the students to participate in service projects, and get involved with health and healthcare beyond the classroom. These will allow you to work on the all-important soft skills that are desirable in many careers. These skills include integrity, reading, writing, speaking, teamwork, thinking and problem solving skills, and interpersonal skills. More information will be provided.

**MEDIA:** Media shown in class aligns with the school district's requirements. Some images may be disturbing to some students and students may choose to leave the classroom during the presentation or lab. It is always recommended for students to eat a good breakfast and/or lunch to help them feel better during class.

**CELL PHONE:** My email comes to my cell phone. Questions? Please email me at [denisea@provo.edu](mailto:denisea@provo.edu) or put questions on remind.

Remind: Text 81010 with the code @19252.

**CLASS PROCEDURES:** "Integrity First, Service before Self, and Excellence in All We Do" - USAFA Core

- Be prepared to learn everyday! Class is long and we will spend the entire time on Physiology curriculum. I will excuse you at the end of class - the bell does not. Please be on task!!!!
- Listen and actively participate in the class discussions! Try to answer every question!
- Respect the rights of others to learn, explore, and make mistakes. Be respectful of questions and comments. Don't talk when I am talking. Don't disturb or distract your fellow classmates. Turn off the cell phones and other electronic devices!!!! I will need to take them to the principal's office if they are used inappropriately in class. You will need to leave them on my desk when you use the hall pass. NO Cell Phones!!!
- Take advantages of all the opportunities associated with this class including internships, HOSA, concurrent enrollment credit, medical book club, Boy Scout Medicine Merit badge, etc.
- Take responsibility for yourself and your learning! Be truthful. Be accountable for how you spend your time!
- Be sure to attend the review sessions either in person or on the web.
- Do NOT bring food, drinks, or electronic equipment to class. Water is fine.

- Please use the equipment properly and help to keep the room clean.
- Report any accidents or injuries to the instructor immediately!
- Participate in the intervention program.
- Eat breakfast and/or lunch. Your academic ability will be enhanced and it will help to keep you in the upright and locked position.
- Lost textbook fees are \$100.00 per book.
- Please pay the class fees.
- No baseball caps or hats in class, please.
- Check your Remind account for messages about the class. I will write a summary of the class events and remind you of homework. Please send me your email address as soon as possible. Many assignments will be posted on Canvas and the student will be responsible for checking Canvas and printing and/or submitting assignments when asked. You can expect regular homework.
- **Think about the 7 A's of successful people – accountability, attendance, acceptance, ambition, attitude, appearance, and appreciation!!!!**

I look forward to developing a working relationship with each and every one of you! It is a brand new year! Let's make the most of the short time we have to cover the most incredible organism in the world — humans!☺ I have a few absences this semester related to HOSA and to my being a finalist for a national award. I will schedule curriculum appropriately for my absences. Please let me know when you are extracurricular as well so that I can accommodate your schedule to the best of my ability as well.

Signatures reflect that students and parents/guardians have read the disclosure and give permission for the student to participate in the activities as outlined. A student will only be considered a member of HOSA when the dues are paid. A student will only be a concurrent enrollment student only if he or she fills out the on-line application for and pays the appropriate fees.

Student:

- \_\_\_\_\_ I understand that I have daily homework.  
 \_\_\_\_\_ I understand that I should ask for help if I need it.  
 \_\_\_\_\_ I will check Canvas for my assignments.  
 \_\_\_\_\_ I understand assignments are due at the beginning of class or on canvas as assigned.  
 \_\_\_\_\_ I will make the most of my educational opportunities this year!!!  
 \_\_\_\_\_ I will make a Remind account to stay current.

Parent:

- \_\_\_\_\_ I will encourage my student to study daily.  
 \_\_\_\_\_ I will make a parent account Remind so I can follow the assignments with my student.  
 \_\_\_\_\_ I will encourage my student to ask for help when needed.  
 \_\_\_\_\_ I can view the disclosure statement on Canvas.  
 \_\_\_\_\_ I will help provide my student with access to computers and the internet.

**Student Name (please print):** \_\_\_\_\_

**Period:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_

**Email address:** \_\_\_\_\_



