

Timpview High School Constitution



Preamble

We, the student body of Timpview High School, for the purpose of creating school culture and spirit, help foster student involvement, give the student body a form of authority to provide solutions and decisions for their peers, promote responsibility and leadership skills within the student body and to provide the necessary means thereof, do ordain and establish this constitution.

Article 1: Timpview Student Government

Section I: Name | The name of the leadership organization shall be known as Timpview Student Government.

Section II: Mascot | The official mascot of Timpview High School is the Thunderbird.

Section III: Colors | The official colors of Timpview High School are orange, white and blue.

Section IV: Alma Mater | The official Alma Mater of Timpview High School is:

*Fight on, you Thunderbirds, wherever you may be
Fight on, you Thunderbirds! Fight on to victory!
Battle to win the glory, honor your name,
Courage will tell the story, bringing you fame!
Fight on, you Thunderbirds
Who wear the orange and white.
Higher and higher you'll fly.
Now and forever let us fight will all our might,
Fight on, Timpview High!*

Article 2: Purpose

Section I: The purpose of the Timpview Student Government is to help develop skills of: leadership, citizenship, and committee work to prepare student leaders for future involvement as citizens in a democracy.

Section II: The purpose of this organization is to provide student leaders with opportunities to learn democratic skills of: planning, administering, coordinating and delegating through affairs for the general welfare of the school, students and community. An environment of learning and leadership will be provided and fostered.

Article 3: Source of Power

Section I: The source of power of Timpview Student Government is derived from the Administration.

Section II: Individual responsibilities and powers are given to elected student officials by the vote of the student body, as well as, appointed by the elected newly elected Student Body Officers.

Article 4: Membership

Section I: The Timpview Student Government SBO officers shall be comprised of the following elected officers: SBO President, SBO Vice President, Social VP and SBO Secretary.

Section II: The Timpview Student Government Cabinet officers shall be comprised of the following elected officers: Men's and Women's President, Chief Justice, Public Relations Officer and Class Presidents.

Section III: Each class will have officers elected by their grade, and include: President, Vice President and Secretary

Section IV: Appointed positions will be selected by an application and interview process. The Chief Justice and Justices may adapt the application process through voting. The following positions are appointed positions: Chief Justice, Public Relations, Artist, two Video Coordinators & Social Media Representatives, Cultural Liaison and Tech Representative.

Section V: If no one runs for a particular position, it becomes an appointed position.

Section VI: The Timpview Student Government will have a Faculty Advisor.

Section VII: All Student Government members must be enrolled in the Student Government class.

Article 5: Duties of Officers

Section I: The Timpview Student Government must abide by the following guidelines and behaviors during Elections, as well as, after students have been elected and during their term of office:

- A.** Be on time to class (tardies and absences will affect your grade in the class)
- B.** Attend a minimum of 10 activities at THS each term
- C.** Attend all set ups and cleanups for: dances, assemblies...etc
- D.** Learn to communicate with others and advisors (especially when schedule conflicts arise)
- E.** Be able to adapt to any committee or co-chair assignment given
- F.** Be proactive and not waste class time

- G. Make up (with additional time) any missed activity
- H. Each student will be assigned to represent particular clubs and groups on campus
- I. Maintain a 2.0 GPA

Section II: Student Body Officers

Positions reserved for Seniors, elected by the entire student body.

Student Body President

- Oversees *all* activities associated with student government
- Runs all class meetings and presents agenda
- Attends as many Timpview activities as possible
- Attends weekly Administration Meetings and PTSA Meetings
- Works closely with administration, parents, teachers and advisors
- Holds appointed interviews
- Plans Summer Camp

Student Body Vice President

- Works with Cultural Liaison on club week and everything to do with Timpview Clubs.
- Organizes monthly or bimonthly meetings with club presidents
- Helps Chief Justice with elections, and assists Student Body President in all duties
- Attends as many Timpview activities as possible
- Holds appointed interviews
- Plans Summer Camp

Student Body Secretary

- Takes attendance roll each class period
- Types up contact information
- Creates Student Government yearly binder
- Attends as many Timpview activities as possible
- Holds appointed interviews
- Recording minutes of each class agenda
- Helps advisors with grades & attendance
- Plans Summer Camp
- With other secretaries, completes the end of the year binder

Student Body Social Vice President

- Organizes *all* dances and dance preparations.
- Works with DJ, photographers and decorations committees to fulfill assignments
- Attends as many Timpview activities as possible.
- Works with advertising committees to create posters and tickets
- Holds appointed interviews
- Helps other groups who wish to throw a fundraising dance or stag
- Plans Summer Camp

Section II: Class Presidencies:

- Reserved for the designated class (Senior, Junior, Sophomore, Freshman) to run, elected by the corresponding class.

Senior Class President

- In charge of Senior Week, Senior Gift, Senior Shirt

- Choosing graduation theme
- Working with the Administration and Counseling Staff concerning graduation
- Organizing all future class reunions
- Plans Senior events and activities
- Keeps Seniors updated on senior activities through a group messaging system or social media account
- Reads names at graduation
- Attends as many school activities as possible.

Senior Class Vice President

- Assists Senior Class President in all duties.
- Reads names at graduation
- Plans Senior events and activities
- Keeps Seniors updated on senior activities through a group messaging system or social media account
- Attends as many school activities as possible.
- Works with SBO VP with Clubs

Senior Class Secretary

- Assists Senior Class President in all duties.
- Attends as many school activities as possible.
- Plans Senior events and activities
- Keeps Seniors updated on senior activities through a group messaging system or social media account
- With other secretaries, completes the end of the year binder

Junior Class President

- Head of Junior Council.
- In charge of organizing everything for Junior Prom, Junior Week, and other Junior Council activities.
- Holds (at least) quarterly Junior Council Meetings
- In charge of Canned Food Drive (if decided on)
- Heads of Link Crew
- Keeps Juniors informed on events through social media or other messaging app
- Attends as many school activities as possible.
- Junior/Senior Prom

Junior Class Vice President

- Assists Junior Class President in all duties.
- Member of Junior Council
- Heads of Link Crew
- Keeps Juniors informed on events through social media or other messaging app
- Attends as many school activities as possible.
- Junior/Senior Prom

Junior Class Secretary

- Assists Junior Class President in all duties.
- Member of Junior Council
- Heads of Link Crew
- Keeps Juniors informed on events through social media or other messaging app

- Attends as many school activities as possible.
- Junior/Senior Prom
- With other secretaries, completes the end of the year binder

Sophomore Presidency and Freshman Presidency (Pres., VP, Sec.)

- In charge of school spirit for your particular grade, organizing any activities deemed necessary for increased school spirit, and attending as many school activities as possible. Student of the Week.
- Presidencies plan at least 1 bonding activity per school year with their grade
- Presidencies advertize and highlight achievements from their grades
- Vice Presidents: works with SBO VP to work with clubs
- Secretaries: completes the end of the year binder with SBO secretary, helps take rolls and minutes of meetings when needed
- Optional: Keep your grade posted on events for the school and your grade through a social media account or group messaging

Section III: Men's and Women's President

Reserved for the office of one male and one female Senior, Elected by the entire student body.

- Oversees all activities associated with Sub for Santa
- Head of school service with Men's/Girl's Presidents
- Heads of Spirit Squad
- Heads of spirit at games, choosing of dress up days
- Delegates and works with the senators
- Attends as many school activities as possible
- Works with Cheer Squad to choose mascots for games
- Enters Spirit Competitions when available

Section IV: Justices

Reserved for the Office of one male OR female, Junior or Senior, from each of the four districts, elected by the Junior and Senior classes.

- Update announcements weekly
- Say pledge and morning announcements
- Organize and plan Election Week with Chief Justice
- Work with Middle School to complete Freshmen Elections
- Organize & maintain spirit room
- Plans, organizes and runs any voting or surveying on campus

Section V: Senators

Reserved for the office of one male AND one female, Junior or Senior, from each of the four districts. Elected by the Junior and Senior classes. Division of regions is determined by Justices with the consideration of school boundaries and population demographic of students.

- Heads of school spirit. (encourages school spirit on Fridays)
- Heads all spirit games or activities at assemblies
- Heads all lunchtime activities
- Heads all tailgates for games
- Works with Cheer Squad to choose mascots for games

- Enters Spirit Competitions when available
- Attends as many Timpview games and activities as possible
- Sub for Santa committee members- heads of committees
- Specific jobs for senators will be appointed after election by Student Body President & Men's & Women's Presidents: Link Crew Rep, Teacher Rep, Student of the Week Rep, Treasurer, Historian, (photographer), Activities/Assemblies
- Chairs of Spirit Squad
- Heads up spirit at games, choosing of dress up days

Section VI: Appointed Positions

Following elections all appointed positions and vacant positions will be posted and the SBOs will hold interviews for all applicants who have previously turned in election packets. Interviews will be overseen by the Advisor. Together the SBOs and Advisor will select students for each position.

Chief Justice

- In charge of morning announcements & marquee or delegates to Justices
- Holds meetings monthly meetings with Justices
- Attends as many school activities as possible
- Head of Election Week
- Plan Mid-Year Retreat
- In charge of all service activities for the year- Annual Service Day Activity
- Runs any voting or surveying on campus

Public Relations Officer

- In charge of contacting people outside the walls of Timpview.
- Work with PTA
- Twice a term attends the Monthly PTA Meeting
- Organize THS's annual Veteran's Day Assembly
- Work with Provo's Freedom Festival
- Works with Social Media Rep to update our Timpview social media accounts
- Attends as many Timpview activities as possible
- Head of Public Relations Committee

Artist

- In charge of T-Shirt designs for the entire year.
- Designs posters, tickets, thank you cards...etc for assemblies, dances and activities
- Attends as many Timpview activities as possible.
- Helps clubs in the designing of shirts, posters and advertisements when asked
- Helps on Public Relations Committee

Video Coordinators

- Film video announcements at least once a month (when possible-twice a month)
- Member of Public Relations Committee
- Produce all videos for assemblies and other Timpview activities
- Attend as many Timpview activities as possible
- Helps create senior class video
- Films commercials for groups, clubs or admin upon request
- Photographs main school events - Assemblies, Sports, Drama Events etc
- Creates Student Government's end of the year video

Social Media/Tech Representative

- Member of Public Relations Committee
- Makes all weekly posts for website, facebook and instagram
- Works with clubs, sports and other activities for announcements
- Works all technology needs for assemblies and programs
- Works with tech crew

Culture Representative(s)

- In charge of Culture Week
- Helps cultural clubs feel welcome on campus
- Creates posts and advertisements for cultural events or celebrations on campus
- Works with clubs (SBO VP) to help plan Club Week
- Holds focus groups and events to allow different cultures to speak on issues on campus
- Plans and executes Culture Week & Assembly
- Attend as many Timpview activities as possible
- Helps on Public Relations Committee

Cheer Representative

- Elected by Cheer Council
- Works on supporting school spirit
- Helps plan Pep Rallies
- Helps plan Homecoming Assembly
- Liaison between the Cheerleaders and Student Government
- Lead member of Spirit Squad

Section VII: Advisor Assistants

Upon request of the advisor students may be added to the class and given assignments by the advisor.

Section VIII: Duties and Rights

All positions are expected to strive to achieve all of the assignments listed in their description but are not entitled to them. All assignments can be altered by the Advisor at anytime for any reason seen fit for the Advisor.

Article 6: Elections

Section I: Qualifications

- a. Be currently enrolled as a full time student of Timpview High School
- b. Have a 2.0 Cumulative GPA
- c. Have approval of the Administration (suspensions & behavior), teachers (behavior & attendance) and parents
- d. Be able to enroll in 2nd period Student Government class
- e. Sign and uphold Election Contract
- f. Be able to maintain positive interactions between teachers, administration and peers
- g. Willing to sign and uphold the Timpview Student Government Code of Conduct Form

- h. Those who don't qualify for one or more of these qualifications, may run for an appointed position, but may not run in the General Elections.

Section II: Application

Must turn in the completed application packet on time and it must pass inspection by the Chief Justice and Advisor.

Section III: Campaigning

Must follow all guidelines listed in the current election packet and respect all Justices and the Advisor.

Article 7: Voting

Section I: Voting of Elected Officials

- a. All students are given the right to vote, but they may only vote for the positions designated to their class.
 - i. Upcoming Freshman: Freshman Presidency, Student Body Officers, and Men's and Women's Presidents
 - ii. Upcoming Sophomores: Sophomore Presidency, Student Body Officers, and Men's and Women's Presidents
 - iii. Upcoming Juniors: Junior Presidency, Justices, Senators, Student Body Officers, and Men's and Women's Presidents
 - iv. Upcoming Seniors: Senior Presidency, Justices, Senators, Student Body Officers, and Men's and Women's Presidents
- b. All voters must present ID at the time of voting.
- c. Multiple times and days will be provided for voting
- d. The voting process must be monitored by an adult at all time.
- e. Counting of the votes must be monitored by an adult and directed by the Advisor. All ballots will be kept for 30 days post voting in case of the need for a recount. Ballots may be done electronically, but no students will have access to results.
- f. Any vote that comes within 10 votes of a candidate winning, will be recounted
- g. The position will be given to whichever candidate receives the largest number of votes.
- h. No numbers of votes will be shared with candidates
- i. All results of elections positions will be posted at www.timpviewelections.weebly.com

Section II: Voting of Appointed Positions by elected Student Body Officers

- a. Student Body Officers, under the direction of the Advisor will hold interviews to fill the appointed positions and those left vacant after the election process.
- b. Interviews will be open to all students that turned in an election packet and was approved to run.
- c. Those who did not win elected positions are allowed to run for appointed. No special treatment is given in those cases
- d. Appointed Positions are open to all grades

- e. Interviews are scored on a rubric system on the following categories (Leadership Skills, Ability to work with others, ideas & skills for the specific positions they are running for)
- f. SBOs + Advisory will review high rubric scores and decide upon positions. They will consider involvements and representation on campus that is already lacking from the elected positions
- g. Rubrics scores will be kept confidential at request of those in the interview
- h. Rubrics will be kept for 30 days after the interviews
- i. All results of appointed positions will be posted at www.timpviewelections.weebly.com

Section III: Student Body Voting

- a. If a proposal is made by a member of Timpview student body it should be brought in writing to a Timpview Student Government member. This member will then present the proposal in front of the Timpview Student Government.
- b. Timpview Student Government voting will apply to pass the proposal
- c. Regardless of the result, a written explanation will be written by the Chief Justice to the individual(s) explaining why the proposal was accepted or denied

Article 8: Removal or Vacancy from Office

Section I: Removal by Student Government Advisor

If at anytime the Advisor sees necessary to remove a student from office he/she has the authority to do so.

Section II: Removal by Impeachment

Any student holding office may be Impeached by request of at least 20% of the Student Body. Impeachments will then be referred to the Advisor.

Section III: Vacancy of Office

In the event of a vacancy of office the Advisor may appoint any student of their choosing to fill the position.

Article 9: Amending the Constitution

Section I: Proposals

Proposed amendments can be made by any student enrolled at Timpview High School by submission to the Advisor.

Section II: Amendment Vote

A proposal then moves into a vote by the Student Government. For a proposal to become an amendment it must gain approval from $\frac{2}{3}$ of the Student Government class. If it does not pass it can go into a stage of review and be modified by the Student Body Officers or the officers whose position corresponds with the amendment and be proposed and voted upon. A proposal may only be revised and voted on again one time.

Article 10: Finances

Section I: Treasurer

Upon the start of a new year the Advisor may appoint any student government member as the Treasurer. He/she will oversee all purchases and other financial matters as directed by the Advisor.

Section II: Budget

All activities are given a budget that must be respected. The budget will be allotted by the Advisor and should be used in ways that are efficient and effective.

Article 11: Ratification

Section I: The Timpview Student Government Constitution shall be in effect as soon as it is ratified by a 3/4 vote of the Student Senate and then by a 2/3 vote of the Student Government. The Constitution shall be reviewed yearly by the Chief Justice and his/her Justices.

Section II: The Justices, under direction from the Chief Justice shall review the Constitution at least yearly and propose amendments to the Constitution to the Student Government class as they see fit.

Senate Vote /

Men's President

Women's President

Student Government Vote /

Chief Justice

Advisor
