

Academic Letter Application Seniors Only

Name: _____

Print neatly or type- spelling used will appear on your certificate

Category of Application: _____

STEP 1- GPA-----

Go on Power School and print off your Historical Grades. Highlight your cumulative GPA and staple to the back of the application.

STEP 2-Class work-----

On your Historical Grades, highlight all classes and grades received pertinent to the academic letter category.

Step 3-Department Requirements-----

See the student handbook on pages 18-21 for a list of department requirements for the academic letter. They are also in the main office. List the department requirements you have completed. Attach the necessary documentation or signatures to validate you have met all the qualifications and have given enough detailed information for a decision to be made.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

Complete Academic Letter Applications are due to the department chairman by April, 29, 2016. Students who qualify for academic letters will receive their certificates at the Senior Honors Program in May. See the list below for the department chairs/representatives over each academic letter.

| | | |
|-------------------------------------|---|------------------------------------|
| Art: Thomas Knight | English: Alison Van Orden | Service Learning: Jan Jardine |
| Ballroom: Brian Burtenshaw | ESL: Glori Smith | Science: Kenyon Christen |
| Business: Cynthia Carter | Family & Consumer Sciences: LaRae Mason | Social Studies: Jeremy Stevenson |
| Computer Technology: Cynthia Carter | Mathematics: Terri Taylor | Student Leadership: Cassidy Baker |
| Dance: Lindsey Challis | Medical: Denise Abbott | Technology: Rich Lamb |
| Debate: Greg Arnold | Music: Jared Hearld, Marcel Bowman, | World Languages: Stephen Van Orden |
| Drama: Jason Purdie | Russell Oliphant | |

Office Use Only

Department Chair Action: Approved _____ Denied _____

Reason for denial: _____
